



## Notice To Members

NOTICE is hereby given that the Thirty three Annual General Meeting of the Members of Continental Securities Limited will be held on Wednesday, 20 September, 2023 at 02.00 P.M. through video conferencing (vc) or audio visual means. to transact the following businesses:

### ORDINARY BUSINESS

#### To consider and adopt:-

- To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended on 31st March, 2023, together with the Board's Report and Auditors Report thereon.
- To appoint Director in place of Shri M.L. Khandelwal (DIN- 00414717) who retires by rotation and being eligible, offers himself for re-appointment.

### SPECIAL BUSINESS :-

#### ITEM NO. 1: Appointment of Mr..Jagdish Chandra Kedawat (DIN: 00151827) as an Independent Director.

To consider and if thought fit, to pass with or without modification(s), the following Resolution as an **Special Resolution:**

**“RESOLVED THAT** pursuant to the provisions of Sections 149, 150, 152 read with Schedule IV and other applicable provisions, if any, of the Companies Act, 2013 (“the Act”) and the Companies (Appointment and Qualification of Directors) Rules, 2014 and ), Regulation 17 (1C) of SEBI (Listing Obligations And Disclosure Requirements)

Regulations, 2015 read with Article 27 of the Articles of Association of the Company and other applicable provisions (including any statutory modification(s) or re-enactment thereof, for the time being in force), and other applicable provisions of the Act, read with rules made thereunder and the Article of Association, Mr.Jagdish Chandra Kedawat (DIN:00151827) who has submitted a declaration that he meets the criteria for independence as provided in section 149(6) of the Act, rules made thereunder and who is eligible, for appointment, and in respect of whom the Company has received a notice in writing under Section 160 of the Act have been received in the prescribed manner, be and is hereby appointed as Non-Executive Independent Director of the Company, not liable to retire by rotation, for a period of 5 (Five) year with effect from September 20,2023 to September 19, 2028.

**RESOLVED FURTHER THAT** any one of the Directors of the company be and are hereby jointly or severally authorised to sign and submit e-forms and all relevant documents, in respect of aforesaid appointment with the Registrar of Companies and to do all such acts, deeds and things as may be necessary or expedient in their entire discretion, for the purpose of giving effect to this resolution and for matters connected therewith or incidental thereto.”

**ITEM NO.2: Appointment of Mrs. Annu Sharma Khandelwal (DIN:07562588) as an Independent Director.**

To consider and if thought fit, to pass with or without modification(s), the following Resolution as an Special Resolution:

“RESOLVED THAT pursuant to the provisions of Sections 149, 150, 152 read with Schedule IV and other applicable provisions, if any, of the Companies Act, 2013 (“the Act”) and the Companies (Appointment and Qualification of Directors) Rules, 2014 and ), Regulation 17 (1C) of SEBI (Listing Obligations And Disclosure Requirements)

Regulations, 2015 read with Article 27 of the Articles of Association of the Company and other

applicable provisions (including any statutory modification(s) or re-enactment thereof, for the time being in force), and other applicable provisions of the Act, read with rules made thereunder and the Article of Association, Mrs. Annu sharma Khandelwal(DIN:07562588) who has submitted a declaration that she meets the criteria for independence as provided in section 149(6) of the Act, rules made thereunder and who is eligible, for appointment, and in respect of whom the Company has received a notice in writing under Section 160 of the Act have been received in the prescribed manner, be and is hereby appointed as Non-Executive Independent Director of the Company, not liable to retire by rotation, for a period of 5 (Five) year with effect from September 20,2023 to September 19, 2028.

RESOLVED FURTHER THAT any one of the Directors of the company be and are hereby jointly or severally authorised to sign and submit e-forms and all relevant documents, in respect of aforesaid appointment with the Registrar of Companies and to do all such acts, deeds and things as may be necessary or expedient in their entire discretion, for the purpose of giving effect to this resolution and for matters connected therewith or incidental thereto.”

**ITEM NO. 3: Appointment of Mr. Aayush Akar (DIN: 02204396) as an Independent Director.**

To consider and if thought fit, to pass with or without modification(s), the following Resolution as an Special Resolution:

“RESOLVED THAT pursuant to the provisions of Sections 149, 150, 152 read with Schedule IV and other applicable provisions, if any, of the Companies Act, 2013 (“the Act”) and the Companies (Appointment and Qualification of Directors) Rules, 2014 and ), Regulation 17 (1C) of SEBI (Listing Obligations And Disclosure Requirements)

Regulations, 2015 read with Article 27 of the Articles of Association of the Company and other

applicable provisions (including any statutory modification(s) or re-enactment thereof, for the time being in force), and other applicable provisions of the Act, read with rules made thereunder and the Article of Association, Mr. Aayush Akar(DIN:02204396) who has submitted a declaration that he meets the criteria for independence as provided in section 149(6) of the Act, rules made thereunder and who is eligible, for appointment, and in respect of whom the Company has received a notice in writing under Section 160 of the Act have been received in the prescribed manner, be and is hereby appointed as Non-Executive Independent Director of the Company, not liable to retire by rotation, for a period of 5 (Five) year with effect from September 20,2023 to September 19, 2028.



RESOLVED FURTHER THAT any one of the Directors of the company be and are hereby jointly or severally authorised to sign and submit e-forms and all relevant documents, in respect of aforesaid appointment with the Registrar of Companies and to do all such acts, deeds and things as may be necessary or expedient in their entire discretion, for the purpose of giving effect to this resolution and for matters connected therewith or incidental thereto.”

**ITEM NO. 4:-** To adopt a new set of Memorandum of Association (MOA) of the Company as per the Companies Act, 2013.

To consider and if thought fit, to pass with or without modification(s), the following resolution as Special Resolution:

“RESOLVED THAT pursuant to Section 13, 15 and other applicable provisions read with the rules and regulations made there under including any amendment, re-enactment or statutory modification thereof, and subject to such other requisite approvals, if any, in this regard from appropriate authorities and terms(s), condition(s), amendment(s), modification(s), as may be required or suggested by any such appropriate authorities, and agreed to by the Board of Directors of the Company (hereinafter referred to as “Board” which term shall include any Committee), consent of the members be and is hereby accorded to adopt the new Memorandum of Association in place of the existing Memorandum of Association as per the Companies Act, 2013 copy of which is placed before the meeting.

RESOLVED FURTHER THAT the existing Clause III (A) containing the Main Objects be and is hereby stands altered with addition of new sub clause no. 5 which are as follows.

5. To carry on the business as a fintech of various financial service activity through online and digital platform, apps, by using innovative technology.

To provide digital lending solutions to individuals, businesses, and other entities by utilizing technological platforms and innovative financial products. This includes granting loans, advances, and credit facilities, and facilitating the disbursement and collection of funds electronically. To develop, implement, and utilize artificial intelligence and machine learning algorithms to analyze creditworthiness, assess risks, and enhance the efficiency of lending operations. The Company shall explore and innovate in the application of these technologies to create data-driven insights for better decision-making.

RESOLVED FURTHER THAT the existing Clause III B containing the “Objects Incidental or Ancillary to the attainment of Main Objects” sub-clause no. 1 to 35 be and is hereby replaced by New Clause III (B) “Matters which are necessary for furtherance of the Objects specified in Clause III(A) containing the sub-clause no. 1 to 35.

RESOLVED FURTHER THAT the existing Clause III C containing the “Other Objects” sub clause no. 1 to 31 be and is hereby also stands deleted in full.

RESOLVED FURTHER THAT the board of directors of the Company be and is hereby authorized to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution.”

**Regd. Office:**

301, Metro plaza Gopal Bari,  
Jaipur-302001

Date:-28.08.2023

Place:- Jaipur

For and on behalf of the Board of Directors  
CONTINENTAL SECURITIES LIMITED

Sd/-

**Pravita Khandelwal**

Company Secretary and Compliance Officer  
Membership No. 53836


**EXPLANATORY STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013:**

**ITEM 1:** As regards appointment of Mr.Jagdish Chandra Kedawat (DIN :- 00151827) referred in Item No.1 of the Notice following disclosure are made pursuant to the Secretarial Standard on General Meetings (“SS-2”), issued by the Institute of Company Secretaries of India:

NAME	JAGDISH CHANDRA KEDAWAT
DIN	00151827
AGE	67 years
Qualifications	Fellow company Secretary
Date of proposed Appointment on the Board	24.07.2023
Experience (Skills & Capabilities)	Mr. Kedawat ji Qualified company secretary and graduate in law, he has total work experience more than 35 years in legal , finance, compliance.
Shareholding in Company as on date of notice	NIL
List of the directorships held in other companies date of notice	NIL
Relationship with other directors Manager and other Key Managerial Personnel of the company	NIL
Number of Meetings of the Board attended during the year	NIL
Terms and Conditions of Appointment	Appointed for a period of five year effective from 20 September, 2023 to 19 <sup>th</sup> September, 2028 as Non- Executive, Independent Director, not liable to retire by rotation.
Other Membership/ Chairmanship of Committees of other Boards	NIL
Past Remuneration	NIL
Sitting Fees to be paid	As per decided between the Board and Non-Executive Independent Director provided that the amount of such fees shall not exceed the maximum amount specified under section 197(5) of the Companies Act, 2013.



**ITEM 2:** As regards appointment of Mrs. Annu Sharma Khandelwal (DIN :- 07562588) referred in Item No.1 of the Notice following disclosure are made pursuant to the Secretarial Standard on General Meetings ("SS-2"), issued by the Institute of Company Secretaries of India:

NAME	Mrs. Annu Sharma Khandelwal
DIN	07562588
AGE	31 years
Qualifications	C.S. , LLB
Date of proposed Appointment on the Board	24.07.2023
Experience (Skills & Capabilities)	Mrs. Annu khandelwal ji Qualified company secretary and graduate in law, she is certified CSR professional from ICSI. She has total work experience more than six years in legal .
Shareholding in Company as on date of notice	NIL
List of the directorships held in other companies date of notice	NIL
Relationship with other directors Manager and other Key Managerial Personnel of the company	NIL
Number of Meetings of the Board attended during the year	NIL
Terms and Conditions of Appointment	Appointed for a period of five year effective from 20 September, 2023 to 19th September, 2028 as Non- Executive, Independent Director, not liable to retire by rotation.
Other Membership/ Chairmanship of Committees of other Boards	NIL
Past Remuneration	NIL
Sitting Fees to be paid	As per decided between the Board and Non-Executive Independent Director provided that the amount of such fees shall not exceed the maximum amount specified under section 197(5) of the Companies Act, 2013.

**ITEM 3:** As regards appointment of Mr. Aayush Akar (DIN :- 07562588) referred in Item No.1 of the Notice following disclosure are made pursuant to the Secretarial Standard on General Meetings ("SS-2"), issued by the Institute of Company Secretaries of India:



NAME	Aayush akar
DIN	07562588
AGE	33
Qualifications	C.A.
Date of proposed Appointment on the Board	24.07.2023
Experience (Skills & Capabilities)	Mr. Akar ji Qualified chartered accountant, he has wide experience in finance, taxation, and legal.
Shareholding in Company as on date of notice	NIL
List of the directorships held in other companies date of notice	NIL
Relationship with other directors Manager and other Key Managerial Personnel of the company	NIL
Relationship with other directors Manager and other Key Managerial Personnel of the company	NIL
Number of Meetings of the Board attended during the year	NIL
Terms and Conditions of Appointment	Appointed for a period of five year effective from 20 September, 2023 to 19th September, 2028 as Non- Executive, Independent Director, not liable to retire by rotation.
Other Membership/ Chairmanship of Committees of other Boards	NIL
Past Remuneration	NIL
Sitting Fees to be paid	As per decided between the Board and Non-Executive Independent Director provided that the amount of such fees shall not exceed the maximum amount specified under section 197(5) of the Companies Act, 2013.

**ITEM NO. 4**

The existing Memorandum of Association (MOA) are based on the Companies Act, 1956 (the erstwhile Act) and several regulations in the existing MOA contained references to specific sections of the erstwhile Act and some regulations in the existing MOA are no longer in conformity with the Companies Act, 2013 (the new Act).

With the coming into force of the new Act, several regulations of the existing Memorandum of Association of the company require alteration or deletion. Accordingly, it is proposed to replace the entire existing Memorandum of Association by a new set of Memorandum of Association.

The new set of Memorandum of Association to be substituted in place of the existing Memorandum of Association are in the format prescribed under 'Table A' of the Act which sets out the model Memorandum of Association for a Company limited by shares.

The company is presently engaged in the business of Loan Financing. The company want to extend its business in the field of Gold loan finance .

In order to enable the company to undertake businesses as above, it is proposed to add the main objects clause of the Memorandum of Association of the company.

By virtue of section 13 of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014: approval of members by way of special resolution is a prerequisite to amend the existing Memorandum of Association and thus your approval is sought for the same.

A copy of the proposed set of new Memorandum of Association of the company would be available for inspection at the corporate office of the company during the business hours on any working day.

None of the Directors and Key Managerial Personnel of the company, including their respective relatives, is concerned or interested, financially or otherwise, in the foregoing resolution.

**Regd. Office:**

301, Metro plaza Gopal Bari,  
Jaipur-302001

Date:-28.08.2023

Place:- Jaipur

For and on behalf of the Board of Directors  
CONTINENTAL SECURITIES LIMITED

Sd/-

**Pravita Khandelwal**

Company Secretary and Compliance Officer  
Membership No. 53836

**NOTES:-**

1. This is to inform that as physical presence of Members has been dispensed with for attending the Meeting through VC/OAVM Facility, therefore there is no requirement of appointment of proxies. Accordingly, the facility of appointment of proxies by Members under Section 105 of the Act will not be available for the 33rd AGM. However, the Body Corporates are entitled to appoint authorized representatives to attend the 33rd AGM through VC/OAVM Facility and participate there at and cast their votes through e-voting.
2. Attendance of the Members participating in the 33rd AGM through VC/OAVM Facility shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.
3. Since the AGM will be held through VC/OAVM Facility, the Route Map, proxy form and attendance slip are not annexed to this Notice.
4. In compliance with the Circulars, the Annual Report 2022-23, the Notice of the 33rd AGM, and instructions for e-voting are being sent only through electronic mode to those Members whose e-mail addresses are registered with the Company / depository participant(s).
5. In compliance with the provisions of Section 108 of the Act, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, Regulation 44 of the SEBI LODR Regulations, Secretarial Standard on General Meetings (SS-2) issued by the Institute of Company Secretaries of India and the circulars, the Company is providing facility of remote e-voting to its Members in respect of the business to be transacted at the 33<sup>rd</sup> AGM. For this purpose, the Company has entered into an agreement with Central Depository Services Limited (CDSL) for facilitating voting through electronic means, as the authorized agency. The facility of casting votes by a Member using remote e-voting system as well as voting on the date of the 33<sup>rd</sup> AGM will be provided by CDSL.
6. The manner of voting remotely by Members including the Members who have not registered their e-mail addresses is provided in the instructions for e-voting section which forms part of this Notice.
7. Members may please note that the Notice of the 33<sup>rd</sup> AGM will also be available on the website of the Company at [www.continentalsecuritiesltd.com](http://www.continentalsecuritiesltd.com).
8. The Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Companies Act 2013. All documents referred to in the Notice will also be available for electronic inspection without any fee by the Members from the date of circulation of this Notice up to the date of AGM, i.e. September 20, 2023. Members seeking to inspect such documents can send an e-mail to [continentalsecuritieslimited@gmail.com](mailto:continentalsecuritieslimited@gmail.com).
9. The Board of Directors of the Company ("the Board") has appointed Mr. Ajay Khandelwal (Membership No.403532) Practicing Chartered Accountants and Partner of M/s AJAY KHANDELWAL & ASSOCIATES, as the Scrutinizer ("Scrutinizer") to scrutinize the casting vote through remote e-voting and casting vote through the e-voting system during the Meeting process in a fair and transparent manner.
10. The Scrutinizer shall after the conclusion of e-voting at the 33<sup>rd</sup> AGM shall make a scrutinizer's report of the total votes cast in favor or against, invalid votes, if any, and whether the resolution





has been carried or not, and such Report shall then be sent to the Chairperson or a person authorized by him, within 48 (forty eight) hours from the conclusion of the 33<sup>rd</sup> AGM, who shall then counter sign and declare the result of the voting forthwith.

11. The Results declared along with the report of the Scrutinizer shall be placed on the Website of the Company at [www.continentalsecuritiesltd.com](http://www.continentalsecuritiesltd.com) immediately after the declaration of Results by the Chairperson or a person authorized by him. The results shall also be immediately forwarded to the Stock Exchanges, i.e. BSE Limited.
12. Details as required in sub-regulation (3) of Regulation 36 of the SEBI LODR Regulations and Secretarial Standard on General Meeting (SS-2) of ICSI, in respect of the Directors seeking appointment/ re-appointment at the 33<sup>rd</sup> AGM, forms integral part of the Notice of the 33<sup>rd</sup> AGM as Annexure. Requisite declarations have been received from the Directors for seeking appointment/ re-appointment.
13. As an eco-friendly measure intending to benefit the society at large, we request you to be part of the e-initiative and register your e-mail address to receive all communication and documents including Annual Reports from time to time in electronic form to the e-mail address provided by you. Members may send such communication to their respective Depository Participants (DPs).
14. Members can avail the facility of nomination in respect of shares held by them pursuant to the provisions of Section 72 of the Act read with Rule 19(1) of the Companies (Share Capital and Debentures) Rules, 2014. Members desiring to avail this facility may contact their respective DPs for recording their Nomination.
15. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members are, therefore, requested to submit their PAN details to their DPs with whom they are maintaining their demat accounts.
16. Members are requested to intimate changes, if any, pertaining to their name, postal address, e-mail address, telephone/ mobile numbers, Permanent Account Number (PAN), mandates, nominations, power of attorney, bank details such as, name of the bank and branch details, bank account number, MICR code, IFSC code, etc., to their DPs.
17. Members desirous of obtaining any information / clarification relating to the accounts are requested to submit their query in writing to the Company well in advance so as to enable the Management to keep the information ready.
18. Instructions for Members for Remote e-Voting are as under:-

**CDSL e-Voting System – For Remote e-voting and e-voting during AGM**

1. The Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available to at least 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the EGM/AGM without restriction on account of first come first served basis.
2. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of ascertaining the quorum under Section 103 of the Companies Act, 2013.
3. The facility to appoint proxy to attend and cast vote for the members is not available for this AGM. However, in pursuance of Section 112 and Section 113 of the Companies Act, 2013, representatives of the members such as the President of India or the Governor of a State or body corporate can attend the AGM/EGM through VC/OAVM and cast their votes through e-voting.
4. The Notice calling the AGM has been uploaded on the website of the Company at [www.continentalsecuritiesltd.com](http://www.continentalsecuritiesltd.com). The Notice can also be accessed from the websites of the Stock Exchanges i.e. BSE Limited at [www.bseindia.com](http://www.bseindia.com) respectively. The AGM Notice is also disseminated on the website of CDSL (agency for providing the Remote e-Voting facility and e-voting system during the AGM) i.e. [www.evotingindia.com](http://www.evotingindia.com).

**THE INSTRUCTIONS FOR SHAREHOLDERS FOR REMOTE E-VOTING ARE AS UNDER:**

- (i) The voting period begins on 17<sup>th</sup> September 2023 at 10.00 A.M. and ends on 19<sup>th</sup> September 2023 at 05.00P.M. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 13<sup>th</sup> September 2023 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
- (iii) The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).
- (iv) Click on "Shareholders" module.
- (v) Now enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.

OR

Alternatively, if you are registered for CDSL's **EASI/EASIEST** e-services, you can log-in at <https://www.cdslindia.com> from **Login - Myeasi** using your login credentials. Once you successfully log-in to CDSL's **EASI/EASIEST** e-services, click on **e-Voting** option and proceed directly to cast your vote electronically.



- (vi) Next enter the Image Verification as displayed and Click on Login.
- (vii) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier e-voting of any company, then your existing password is to be used.
- (viii) If you are a first time user follow the steps given below:

	For Shareholders holding shares in Demat Form and Physical Form
PAN	<p>Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none"> <li>Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.</li> </ul>
Dividend Bank Details OR Date of Birth (DOB)	<p>Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.</p> <ul style="list-style-type: none"> <li>If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (v).</li> </ul>

- (ix) After entering these details appropriately, click on "SUBMIT" tab.
- (x) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (xi) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xii) Click on the EVSN for the relevant <Company Name> on which you choose to vote.
- (xiii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiv) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xvi) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xvii) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.



- (xviii) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xix) Shareholders can also cast their vote using CDSL's mobile app "**m-Voting**". The m-Voting app can be downloaded from respective Store. Please follow the instructions as prompted by the mobile app while Remote Voting on your mobile.

**PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL ADDRESSES ARE NOT REGISTERED WITH THE DEPOSITORIES FOR OBTAINING LOGIN CREDENTIALS FOR E-VOTING FOR THE RESOLUTIONS PROPOSED IN THIS NOTICE:**

1. For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to **Company/RTA email id**.
2. For Demat shareholders -, please provide Demat account details (CDSL-16 digit beneficiary ID or NSDL-16 digit DPID + CLID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to **Company/RTA email id**.

**INSTRUCTIONS FOR SHAREHOLDERS ATTENDING THE AGM THROUGH VC/OAVM ARE AS UNDER:**

1. Shareholder will be provided with a facility to attend the AGM through VC/OAVM through the CDSL e-Voting system. Shareholders may access the same at <https://www.evotingindia.com> under shareholders/members login by using the remote e-voting credentials. The link for VC/OAVM will be available in shareholder/members login where the EVSN of Company will be displayed.
2. Shareholders are encouraged to join the Meeting through Laptops / IPads for better experience.
3. Further shareholders will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
4. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
5. Shareholders who would like to express their views/ask questions during the meeting may register themselves as a speaker by sending their request in advance at least **05 days prior to meeting** mentioning their name, demat account number/folio number, email id, mobile number at (company email id). The shareholders who do not wish to speak during the AGM but have queries may send their queries in advance **05 days prior to meeting** mentioning their name, demat account number/folio number, email id, mobile number at (company email id). These queries will be replied to by the company suitably by email.
6. Those shareholders who have registered themselves as a speaker will only be allowed to express their views/ask questions during the meeting.

**INSTRUCTIONS FOR SHAREHOLDERS FOR E-VOTING DURING THE AGM AS UNDER:-**

1. The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for Remote e-voting.
2. Only those shareholders, who are present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system available during the AGM.
3. If any Votes are cast by the shareholders through the e-voting available during the AGM and if the same shareholders have not participated in the meeting through VC/OAVM facility , then the votes cast by such shareholders shall be considered invalid as the facility of e-voting during the meeting is available only to the shareholders attending the meeting.
4. Shareholders who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.

**(xx) Note for Non – Individual Shareholders and Custodians**

- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves in the “Corporates” module.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- Alternatively Non Individual shareholders are required to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz; \_\_\_\_\_ (designated email address by company) , if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

If you have any queries or issues regarding attending AGM & e-Voting from the e-Voting System, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com), under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or contact Mr. Nitin Kunder (022-23058738) or Mr. Mehboob Lakhani (022-23058543) or Mr. Rakesh Dalvi (022-23058542).

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Manager, (CDSL, ) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or call on 022-23058542/43.